

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL
DISTRICT
MORRISDALE, PA

DATE: July 24, 2013

The special meeting of the West Branch Area School District Board of Directors was held July 23, 2013 at 7:23 p.m.

**MBRS
PRESENT**

Joe Kovalcin, Don Yontosh, Melvin Smeal, Gerald Coble, Chad Diviney, Robert Seprish, Larry Allen

**MBRS
ABSENT**

Gary Miller

**OTHERS
PRESENT**

Michelle Dutrow, Superintendent; J.R. Holenchik, Senior High Principal; Nik Bisko, Technology Administrator; Wendy Fernburg, Supervisor of Special Education; Tyler Kolesar, Ron Mollura, Holly Walker, Paul Carr, Brandy O'Hare, Laurie Josephson, Lynn Brewer, Christina Brown

**EXECUTIVE
SESSION**

An executive session was held for personnel issues.

MEETING MINUTES

Don Yontosh motioned, Mel Smeal seconded, to approve the meeting minutes from June 24, 2013. Motion carried.

VISITORS

**ADMINISTRATIVE
REPORTS**

Wendy Fernburg— Correction to the Elementary Student handbook; within the Cafeteria section under Meal Prices and Buying Procedures the payment website needs to be changed to My School Bucks and the ½ pint milk price will be changed to \$.50.

Unfortunately our School Based Behavioral Health program through Cen Clear and CCBH remains on hold, however Cen Clear is being proactive and conducting interview shortly in hopes of the program being implemented near the beginning of school.

In a joint effort with Cen Clear we have been approved for the Troubled and Typical Teens Grant which will provide training to the high school staff on recognizing the signs of a troubled teen. Cen Clear and the high school guidance department will be preparing the training to be held during in-service next month.

On July 16th, we conducted 2 sessions of the Child Abuse Reporting Training; there were 44 individuals in attendance. Those individuals who have not attended the trainings provided by the district will be supplied the appropriate website so they may complete the training on their own.

CIU #10

No Report.

CCCTC

No Report.

BOARD

Board of Director Candidate Interviews were held. Candidates were Paul Carr and Christina Brown.

Don Yontosh motioned, Melvin Smeal seconded, to appoint Christina Brown to fill the vacant board seat until the next election held November 2013. (Mrs. Brown will be filling Mr. Tim Kephart's seat, due to resignation, Addendum, June 24, 2013, Board Item #1.) Voice Roll Call: Mrs. Smeal—Yes; Mr. Diviney—yes; Mr. Yontosh—yes; Mr. Allen—yes; Mr. Coble—yes; Mr. Seprish—yes; Mr. Kovalcin—yes. 7—yes; 0—no. Motion carried.

PERSONNEL

Don Yontosh motioned, Larry Allen seconded, approve the resignation of Chris Marsh, WB Elementary 4th Grade teacher, effective July 2, 2013. Motion carried.

Don Yontosh motioned, Robert Seprish seconded, approve the reassignment of Nicole Petriskey, from WB Secondary Learning Support teacher to WB Secondary Learning Support / Emotional Support teacher, effective 2013-2014 school year. Motion carried.

Don Yontosh motioned, Chad Diviney seconded, approve the voluntary transfer of Cheryl Green, WB Elementary 6th grade teacher, voluntary transfer to WB Elementary 4th grade teacher, effective 2013-2014 school year. (Mrs. Green will be replacing Chris Marsh, due to resignation, personnel item #1, July 23, 2013 special board meeting). Motion carried.

Don Yontosh motioned, Robert Seprish seconded, to approve the voluntary transfer of Brandy o' Hare, WB Elementary 5th grade teacher, voluntary transfer to WB Elementary 2nd grade teacher, effective 2013-2014 school year. (Mrs. O'Hare will be replacing Rebecca Lutchko, due to transfer, personnel item #6, June 24, 2013 Board Agenda). Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve the reassignment of Lori Quick, WB Elementary Café Kitchen worker, hours 6:30 a.m.—2:00 p.m., reassignment to WB High School Café Kitchen worker, hours 6:30 a.m.—2:00 p.m., effective 2013-2014 school year. (Mrs. Quick will be replacing Rachel Smith, due to retirement, personnel #8, May 22, 2013 Board Agenda). Motion carried.

Melvin Smeal motioned, Robert Seprish seconded, to approve Kim Eboch, as WB Elementary Cafeteria Kitchen Worker, hours are from 6:30 a.m.—10:15 a.m. at the starting WBESP contract rate of \$9.91/hr., effective 2013-2014 school year. (Ms. Eboch will be replacing Lori Quick, due to reassignment, personnel item #7, August 19, 2013 Board Agenda). Motion carried.

Larry Allen motioned, Robert Seprish seconded, to approve Wendy Fernburg a stipend in the amount of \$6,000 for assisting the completion of Superintendent duties. Voice Roll Call: Mrs. Smeal—Yes; Mr. Diviney—yes; Mr. Yontosh—yes; Mr. Allen—yes; Mr. Coble—no; Mr. Seprish—yes; Mrs. Brown—yes; Mr. Kovalcin—yes. 7—yes; 1—no. Motion carried.

Don Yontosh motioned, Melvin Smeal seconded, to approve Joseph Holenchik a stipend in the amount of \$6,000 for completing Superintendent duties as assigned prior to March 25, 2013. Voice Roll Call: Mrs. Smeal—Yes; Mr. Diviney—yes; Mr. Yontosh—yes; Mr. Allen—yes; Mr. Coble—no; Mr. Seprish—yes; Mrs. Brown—yes; Mr. Kovalcin—yes. 7—yes; 1—no. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve the Contract for Employment of Superintendent Addendum Section F. 3 of 3-25-2013 as presented. Motion carried.

EDUCATION

Don Yontosh motioned, Larry Allen seconded, to approve the WB Elementary, WB Secondary and WBVA student / parent handbooks with corrections. Motion carried.

FINANCE AND PURCHASE

Don Yontosh motioned, Melvin Smeal seconded, to approve the Treasurer's Report for June. Motion carried.

ADJOURN

Don Yontosh motioned, Larry Allen seconded to adjourn the meeting at 7:32 p.m.

Kasi Woodring

Board Secretary