

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

AUGUST 17, 2015

Members Present: Joseph M. Kovalcin, Chad Diviney, Don Yontosh, Christina Brown, Melvin Smeal, Larry Allen, Robert Seprish, Gerald Coble

Members Absent: Paul Carr

Student Representatives:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Jason McMillen, Michelle Dutrow, David Williamson, Dave Nelson, Nik Bisko, Allison Koleno, Mark Mitchell

Others Present: David Consiglio, Solicitor; Ron Mollura, Stephanie MacTavish,

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:45 p.m. All present were asked to stand and pledge allegiance to the American Flag.

STUDENT REPORTS

There were no students present to speak to the Board.

RECOGNITION OF VISITORS

There were no visitors signed up to speak to the Board.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the minutes from June 22, 2015. Mr. Mel Smeal seconded the motion and it was carried by a vote of 8-0-0.

ADMINISTRATIVE REPORTS

Joseph Holenchik, Secondary Principal—

- Mr. Holenchik was unable to attend the meeting, he provided the Board with his report beforehand.

Mark Mitchell, Elementary Principal—

- Attended the Administrative Retreat, ALiCE Training, ASSET Training, and Nonviolent Crisis Intervention Training.
- Schedules and classroom moves are complete.
- Induction meeting will take place on August 20, 2015.
- Open House will be held on September 16, 2015.

Jason McMillen, Business Manager—

- Bi-weekly meeting with McClure (biomass project).
- One van was repaired, the other van is in the process of getting inspected. The new van is to be delivered the week of August 17th.
- Local audit will start the week of August 24th.

- The State still does not have a budget passed, if no budget is passed by next month, the District will explore options for a short term financing until a budget is passed. The District has enough funds to operate until mid-October.

David Williamson, Athletic Director—

- Fall sports camps started August 17th.
- Fall pocket schedules were passed out to Board Members.
- Scoreboards have been installed at the baseball and softball fields.
- Bus lists are posted on the doors.

Dave Nelson, Maintenance Supervisor—

- Summer work is wrapping up, placed stone around the islands on the property.
- McClure is continuing construction on the biomass project.

Nik Bisko, Technology Administrator—

- Phones are installed and up and running great.
- InfoSnap is installed and will be in place for the beginning of the school year.

CIU #10—No report.

CCCTC—Working with new director to get school up and running for the start of the school year. A half time robotics class will also be implemented this year if there is enough participation.

PERSONNEL

Resignations Mr. Don Yontosh, in the form of a motion, recommended to the following motions:

K. Wallace Approve the resignation of Kerry Wallace, Secondary Lifeskills Teacher, effective July 2, 2015.

E. Hall Approve the resignation of Erica Hall, Cafeteria Kitchen Worker, effective July 27, 2015.

E. Monella Approve the resignation of Ellen Monella, Classroom Paraprofessional, effective immediately

T. Hale Approve the resignation of Tara Hale, Personal Care Aide, effective August 21, 2015.

N. Petriskey Approve the resignation of Nicole Petriskey, Student Government Advisor, effective immediately.

J. McDowell Approve the resignation of Jane McDowell as 5th Grade Level Chair, effective immediately.

Mr. Larry Allen seconded the motions and they were carried by a vote of 8-0-0.

M. Moslak
Sec.
Lifeskills Mr. Don Yontosh, in the form of a motion, recommended to approve Mary Beth Moslak as a Special Education Teacher (2015—2016 Assignment, Secondary Life Skills Support), beginning with the 2015—2016 school year. Ms. Moslak will be replacing Kerry Wallace, due to resignation, August 17, 2015 board agenda, personnel #2. Mr. Robert Seprish seconded the motion and it was carried by a vote of 8-0-0.

K. Goss
School
Psychologist Mr. Don Yontosh, in the form of a motion, recommended to approve Kelley Goss as School Psychologist to the District at the contracted rate of \$300 per day, not to exceed 100 days per year. (Ms. Goss will be replacing Amanda Lute, due to resignation, personnel item #5.)Mr. Mel Smeal seconded the motion and it was carried by a vote of 8-0-0.

LOA A. White	Mr. Don Yontosh, in the form of a motion, recommended to approve Leave of Absence for Ashley White, Elementary Title I Reading Teacher from August 26, 2015 to September 8, 2015. Mrs. White has met all requirements for said leave in accordance with the agreement between West Branch School District and the West Branch Education Association. Mr. Robert Seprish seconded the motion and it was carried by a vote of 8-0-0.
L. Rockey Mentor J. Koleno	Mr. Don Yontosh, in the form of a motion, recommended to approve Lynne Rockey to mentor Justin Koleno. Mr. Mel Smeal seconded the motion and it was carried by a vote of 8-0-0.
Sub Paras	Mr. Mel Smeal, in the form of a motion, recommended to authorize the Superintendent to grant substitute status for the vacated paraprofessional positions effective August 24, 2015. Mr. Robert Seprish seconded the motions, and they carried with a vote of 8-0-0.
Volunteers	Mr. Mel Smeal, in the form of a motion, recommended to approve Kay Folmar and Alicia Lutz to the volunteer list, all paperwork has been received. Mr. Mel Smeal seconded the motion and it was carried by a vote of 8-0-0.

EDUCATION

Priority Goals	Mr. Don Yontosh, in the form of a motion, recommended to approve Priority Goals for the 2015—2016 school year. Mr. Mel Smeal seconded the motion and it was carried by a vote of 8-0-0.
Guidance 339 Plan	Mr. Chad Diviney, in the form of a motion, recommended to approve the Comprehensive Guidance 339 Plan as presented. Mr. Don Yontosh seconded the motion and it was carried by a vote of 8-0-0.
ELECT	Mr. Don Yontosh, in the form of a motion, recommended to approve the ELECT Participation Certification to continue services provided by The Guidance Center's Project RAPPORT program for the grant period July 1, 2015 to June 30, 2018. Mr. Mel Smeal seconded the motion and it was carried by a vote of 8-0-0.
WB Virtual Academy Handbook	Mr. Don Yontosh, in the form of a motion, recommended to approve the West Branch Virtual Academy Handbook for the 2015—2016 school year. Mr. Mel Smeal seconded the motion and it was carried by a vote of 8-0-0.
Books Declared Surplus	<p>Mr. Don Yontosh, in the form of a motion, recommended to approve following textbooks at West Branch School be declared surplus:</p> <p>Math Matters 1, An Integrated Program, Glencoe McGraw Hill, Copyright 2008, ISBN#978-0-07-880569-1, 35 Books</p> <p>Math Matters 1, Re-teaching Notebook, Glencoe McGraw-Hill, Copyright 2008, ISBN# 0-07-869301-1, 106 books</p> <p>Math Matters 2, Re-teaching Notebook, Glencoe McGraw-Hill, Copyright 2008, ISBN# 0-07-869308-X, 90 books</p> <p>Bridge to Algebra, Student Text Sets, Carnegie Learning, Copyright 2008, ISBN# 978-1-932409-56-7, 7 sets</p> <p>Geometry for Enjoyment & Challenge, McDougal, Littell & Co., Copyright 1991, ISBN# 0-86609-965-4, 88 books</p> <p>Mr. Mel Smeal seconded the motion and it was carried by a vote of 8-0-0.</p>

TRANSPORTATION & ATHLETICS

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

A. Cali
Resignation Approve the resignation of Ashely Cali as JV Volleyball Coach, effective June 26, 2015.

M. McDowell
JV Volleyball Approve Mariah McDowell as the JV Volleyball Coach.

Mr. Robert Seprish seconded the motion and it was carried by a vote of 8-0-0.

Fall Athletic
Volunteers Mr. Mel Smeal, in the form of a motion, recommended to approve the following volunteers for the Fall athletic programs (all paperwork has been received):

Football: Justin Koleno, Charles Howe

Volleyball: Taylor Trude, Rhonda Trude, Ashley Cali, Laura Trude, Mary Beth Moslak

Cross Country: Dave Catanzaro Girls Soccer: Taylor Eirich, Angie Fenush, Alicia Lutz,

Cheerleading: Brooke Walton

Mr. Don Yontosh seconded the motion and it was carried by a vote of 8-0-0.

Defer
Football Club Mr. Don Yontosh, in the form of a motion, recommended to defer the formation of the West Branch Football Club. Mr. Don Yontosh seconded the motion and it was carried by a vote of 8-0-0.

POLICY

1st Reading Mr. Mel Smeal, in the form of a motion, recommended to approve the 1st reading of the following policies:

116—Tutoring

117—Assessment

113.3—Screening & Evaluations for Students with Disabilities

137—Home Education Programs

212—Reporting Student Progress

138—English as a Second Language / Bilingual Education Program

918—Title I Parent Involvement

Mr. Robert Seprish seconded the motion and it was carried by a vote of 8-0-0.

2nd Reading Mr. Mel Smeal, in the form of a motion, recommended to approve the 2nd reading of the following policies:

103.1—Nondiscrimination—Qualified Students with Disabilities

210—Medications

218—Student Discipline

218.1—Weapons

313—Evaluation of Employees

808—Food Services

822—Automated External Defibrillator (AED) /
Cardiopulmonary Resuscitation (CPR)

Mr. Robert Seprish seconded the motion and it was carried by a vote of 8-0-0.

Policy Deletion
213 Mr. Mel Smeal, in the form of a motion, recommended to delete policy 213—
Assessment of Student Progress. Mr. Chad Diviney seconded the motion and it was
carried by a vote of 8-0-0.

FINANCE & PURCHASE

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Disburse-
ments

Disbursements from July / August:

\$ 48,720.41	Cafeteria Account	checks 3999 through 4007
\$ 1,244,672.81	General Account	checks 45400 through 45611
\$ 1,293,393.22	GRAND TOTAL	

Approve Treasurer's Report for June & July.

Treasures
Report

Approve Activity Account for June & July.

Activity
Account

Approve the Voluntary Student Accident Insurance from A-G Administrators, Inc.

Voluntary
Student Ins.

Mr. Mel Smeal seconded the motions and they were carried by a vote of 8-0-0.

Mr. Mel Smeal, in the form of a motion, recommended to approve Matt Foster & Associates as local auditor for the 2014-15 Fiscal year at a rate of \$10,800.00. Mr. Robert Seprish seconded the motion and it was carried by a vote of 8-0-0.

M. Foster
Auditor

Mr. Robert Seprish, in the form of a motion, recommended to accept bid from Tom Carr Trucking for supply of up to 1100 tons of wood chips for the 2015-2016 heating season at a price off \$52.50 per ton. Mr. Larry Allen seconded the motion and it was carried by a vote of 8-0-0.

Wood Chip
Bids

OLD BUSINESS

Mr. Don Yontosh, in the form of a motion, recommended to authorize Jason McMillen to advertise to sell the school van. Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

OTHER ITEMS FOR DISCUSSION

Mr. Gerald Coble, in the form of a motion, recommended to approve the advertisement of a Special Board Meeting for voting purposes on Tuesday, August 25, 2015 at 7:00 p.m. in the High School Library. Mr. Don Yontosh seconded the motion and it carried with a vote of 8-0-0.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting at 8:29 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education