

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

OCTOBER 26, 2015

Members Present: Joseph M. Kovalcin, Chad Diviney, Don Yontosh, Melvin Smeal, Larry Allen, Robert Seprish, Gerald Coble, Christina Brown, Paul Carr

Members Absent:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Michelle Dutrow, Joseph Holenchik, Mark Mitchell, Allison Koleno, David Nelson, Nik Bisko, Tiffany English, David Williamson

Others Present: Kasi Woodring, Erin Johnson, Ron Mollura, Jane McDowell

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:32 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Paul Carr, in the form of a motion, recommended to approve the meeting minutes from September 28, 2015. Mr. Don Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

ADMINISTRATIVE REPORTS

JR Holenchik, Secondary Principal—

- Continuing work to prepare for the Veterans Day breakfast that will be held on November 11, 2015.
- Working with test subject area teachers by focusing on the action plan that has been devised earlier in the school year.

Mark Mitchell, Elementary Principal—

- Holding Safe Trick or Treat on October 27 from 6-8 p.m.
- Packing backpacks for the Backpack Feeding Program Thursdays to be distributed Friday to students.
- Attending the Safe Schools Conference on October 29 & 30, 2015.
- Holding Parent-Teacher Conferences on November 5, 2015.

Allison Koleno, Principal of Special Student Programs—

- Submitted improvement plans from the audit.
- Took students in grades 7-10 to attend a county-wide session: Empowering the Bystanders

Jason McMillen, Business Manager—

- Mr. McMillen was not in attendance; written report provided.

Tiffany English, Food Service Director—

- Discussed the Monthly Food Service Report with the Board; went over the Breakfast & Lunch Participation chart. Mr. Diviney questioned how the number can be converted into dollar amounts so the Board can have a better understanding. Mrs. English will break down the numbers into dollars for the board for the upcoming months.

David Williamson, Athletic Director—

- Handed out attendance comparison reports to the Board.
- Held Operation Safe Stop on October 21, 2015. 1 incident was reported, vehicle information was reported to the local law enforcement who also participated in this initiative.

Dave Nelson, Maintenance Supervisor—

- Reported to the Board that the Biomass Boiler is up and running, test fires were done last week and training is being given to the custodians this week. Tours will be set up after all final completions are done.

Nik Bisko, Technology Administrator—

- Intercom system tied into phones on October 23, 2015.
- Preparing for the 1st set of report cards.

PERSONNEL

A.
Couturiaux /
W. Sabol
Resignation

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Approve the resignation of Amber Couturiaux, Cafeteria Kitchen Worker, effective October 16, 2015.

Approve the resignation of Wendy Sabol, Custodian, effective October 9, 2015.

Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.

E. Johnson
Sub

Mr. Don Yontosh, in the form of a motion, recommended to approve Erin Johnson, Substitute Teacher, to fill in for Susan Betts, WB Elementary Learning Support Teacher, effective October 27, 2015. Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.

S. Ewing
Spec. Ed.
Chair

Mr. Don Yontosh, in the form of a motion, recommended to approve Sarah Ewing as Elementary Special Education Department Co-Chair for the remainder of the 2015—2016 school year. Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.

Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to approve Carol David, Bill Long, Amanda Nelson, Melissa Williams, Erica Kindelberger, Tyler Crock, Rochelle Coval, Jennifer Chilcote, Michelle Coudriet, and Joseph Yedlosky to the volunteer list, all paperwork has been received. Mr. Robert Seprish seconded the motion, and it carried with a vote of 9-0-0.

TRANSPORTATION & ATHLETICS

Winter
Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to approve the following winter athletic volunteer coaches, all paperwork has been received:

Boys Basketball: Justin Koleno, Chad Koleno, Phil Wood

Girls Basketball: Dennis McCamley

Wrestling: David Williamson, JR Holenchik, Paul Sankey, Morgan Selepack

Mr. Mel Smeal seconded the motion, and it carried with a vote of 9-0-0.

BUILDINGS & GROUNDS

Walking
Program

Mr. Don Yontosh, in the form of a motion, recommended to approve the use of the High School facility for a Community Walking program from November 2, 2015 thru April 30, 2016 (Monday to Thursday 5:00 p.m. to 8:00 p.m.). Mr. Don Yontosh seconded the motion, and it carried with a vote of 9-0-0.

Mr. Diviney reminded the administration to provide the option to add steps into the course.

POLICY

2nd Reading

Mr. Don Yontosh, in the form of a motion, recommended to approve the 2nd reading of the following policies:

- 113.1—Discipline of Students with Disabilities
- 227—Controlled Substances / Paraphernalia
- 323—Tobacco
- 351—Drug and Substance Abuse
- 805—Emergency Preparedness
- 805.1—Relations with Law Enforcement
- 904—Public Attendance at School Events
- 909—Municipal Government Relations

Mr. Chad Diviney seconded the motion, and it carried with a vote of 9-0-0.

FINANCE & PURCHASE

Disbursements /
Treasurers
Reports /
Activity
Acct.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Approve the following Disbursements from August / September.

\$ 47,956.57	Cafeteria Account	checks 4019 through 4026
\$ 552,150.52	General Account	checks 45795 through 45995
<u>\$ 600,107.09</u>	GRAND TOTAL	

Approve the Treasurers Report for September.

Approve the Activity Account for September.

Mr. Mel Smeal seconded the motion and it was carried by a vote of 9-0-0. Mr. Carr abstained from voting due to one of the payment of bills is a relative.

Per capita
exonerations

Mr. Donald Yontosh, in the form of a motion, recommended to approve following per capita exonerations.

Township	Number of Exonerations:
Cooper	2
Morris	1
Graham	
Karthus	6
West Keating	

Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.

Ala carte
offerings

Mr. Paul Carr, in the form of a motion, recommended to defer the revised a la carte offerings list for the 2015—2016 school year. Mr. Gerald Coble seconded the motion, and it carried with a vote of 9-0-0.

Mr. Carr expressed displeasure with the cost of multiple ala carte items, and questioned if the ala carte list was approved at the end of the 2014—2015 school year.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:00 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education