

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

AUGUST 15, 2023

Members Present: Chad Diviney, Christina Brown, Jeremiah Dobo, Jessica Maines, Norman Parks, Robert Seprish, Donald Yontosh

Members Absent: James Emigh, Melvin Smeal

Other: Brian Gresser – Kindercare  
Eric White, Lou Anne Dawson, and Leah Guy - CNB

Media Present: Jacob Michael – The Progress

Administration Present: Mark Mitchell, Brandy O'Hare, Kevin Hubler, Angela Michaels, Angela Lucas, Branden Evans, Leslie Stott, David Williamson, David Catherman

Others Present: David Consiglio, Stacey Guenot

**OPENING EXERCISES**

Mr. Chad Diviney called the meeting to order at 6:44 p.m. All present were asked to stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from July 24, 2023. Mrs. Chirstina Brown seconded the motion, and it was carried with a vote of 7-0-0.

**ADMINISTRATIVE REPORTS:**

Mrs. Brandy O'Hare, High School Principal:

- Kiwanis/KEY Club
- Civil Rights Data Collection Report

Mr. Kevin Hubler, Middle School Principal:

- Rhithm Program

Dr. Angela Michaels, Elementary Principal:

- Pre-K Counts Grant Budget
- Kindercamp
- Restructured Grade 4

Ms. Angela Lucas, Special Education Director:

- Student Entry/Withdrawal Paperwork

Mr. Branden Evans, Technology Coordinator:

- Door Access Control System
- Student and Staff Devices
- Digital Signs

Mrs. Leslie Stott, Business Manager:

- State Budget Impasse Update
- Bond Financing

Mr. David Williamson, Pupil Services Coordinator:

- Fall Athletics/Pocket Schedules
- Meet the Warriors
- Penn State Health Affiliation
- Football Game Rescheduling (Claysburg Kimmel)

Mr. David Catherman, Supervisor of Buildings & Grounds:

- Summer Cleaning Update
- Zero Turn Tractor

Mrs. Tiffany English, Food Service Director: (Absent)

CIU: (Mr. Norman Parks)

- Reorganizational Meeting
- 6<sup>th</sup> Street Building Floor Plan Approval

CCCTC: (Mr. Jeremiah Dobo)

- New Electrical Occupation and Practical Nursing Instructors
- PSBA Conference
- Student Enrollment Numbers
- Nanotechnology Education

PSBA: (Mr. Chad Diviney) – No report this month

## **ANNOUNCEMENTS AND PRESENTATIONS**

Mr. Brian Gresser, a representative of Kindercare, provided a presentation to the Board detailing what a Kindercare Program would look like at the West Branch Area School District. The Board was able to get answers concerning the space needed, cost to families, staffing, and hours of operation. Mr. Gresser also provided names of other schools that use this service. Mr. Mitchell and the Board will review the information to decide about the possibility of adding the Kindercare Program as a childcare option for the families of the West Branch Area School District.

Mr. Eric White, Ms. Lou Anne Dawson, and Ms. Leah Guy were present to represent CNB Bank. They provided a detailed proposal of the services they can offer to the District. CNB Bank looks forward to the opportunity to work with the West Branch Area School District. Mrs. Stott will review the information provided prior to making a recommendation to the Board.

## **BOARD**

Solicitor

Mr. Donald Yontosh, in the form of a motion, recommended to approve Fanelli/Willett Law Offices as solicitors to the District for the 2023-2024 school year, effective with the successful transition of David Consiglio on or before December 1, 2023. (\$145/hour for general work - \$165/hour for specialized work) Mrs. Christina Brown seconded the motion and it carried with a vote of 7-0-0. The Board and Administration thanked Mr. Consiglio for his time at West Branch. Mr. Consiglio added that he has enjoyed his time with the District and feels very confident in the Fanelli/Willett Law Offices. He wishes the District all the best.

Clfd. Co.  
Tax Coll.  
Committee

Mr. Donald Yontosh, in the form of a motion, recommended to appoint Leslie Stott, Business Manager, as the Delegate for the Clearfield County Tax Collection Committee for the West Branch Area School District. This motion will provide Leslie Stott with the ability to represent the District in place of former Business Manager, Erick Johnston. Mr. Robert Seprish seconded the motion and it carried with a vote of 7-0-0.

## **PERSONNEL**

WBESPA MOU	Mr. Donald Yontosh, in the form of a motion, recommended to approve the Memorandum of Understanding (MOU) between the West Branch Area School District and the West Branch Education Support Association (WBESPA) related to the pay for the handicap-accessible van driver. Mrs. Christina Brown seconded the motion and it carried with a vote of 7-0-0.
Sub Rates	<p>Mr. Donald Yontosh, in the form of a motion, recommended to approve daily substitute rates for the 2023-24 school year (no change from last year's rates):</p> <ul style="list-style-type: none"><li>• Custodian Sub \$10/hour</li><li>• Paraprofessional Sub \$10/hour</li><li>• Secretary Sub \$10/hour</li><li>• Teacher Sub \$110/Daily</li><li>• Building Based Teacher Substitute (\$120/day)</li><li>• Building Based Paraprofessional Substitute \$11/hour</li></ul> <p>Mr. Jeremiah Dobo seconded the motion and it carried with a vote of 7-0-0.</p>
D. Neff Retirement	Mr. Donald Yontosh, in the form of a motion, recommended to approve the retirement of Dale Neff, Custodian, effective November 12, 2023. Mrs. Christina Brown seconded the motion and it carried with a vote of 7-0-0. Mr. Catherman took a moment to acknowledge Mr. Neff for his outstanding service to West Branch for the last 43 years. He added that Mr. Neff has been a staple at West Branch and will be missed.
B. Graham Resignation	Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Brittany Graham, Pre-K Paraprofessional, effective August 5, 2023. Mr. Robert Seprish seconded the motion and it carried with a vote of 7-0-0.

## **EDUCATION**

SAP Agreement	Mr. Donald Yontosh, in the form of a motion, recommended to approve the Student Assistance Program Agreement for the 2023-2024 school year between the Clearfield/Jefferson Counties and the West Branch Area School District. Mr. Norman Parks seconded the motion and it carried with a vote of 7-0-0.
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## **POLICY**

1 <sup>st</sup> Reading	<p>Mr. Don Yontosh, in the form of a motion, recommended to approve the 1<sup>st</sup> reading of the following policies:</p> <ul style="list-style-type: none"><li>• Policy 006: Meetings</li><li>• Policy 216.1: Supplemental Discipline Records</li><li>• Policy 251: Students Experiencing Homelessness, Foster Care and Other Educational Instability</li></ul> <p>Mr. Norman Parks seconded the motion and it carried with a vote of 7-0-0.</p>
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## **BUILDINGS & GROUNDS**

Surplus	<p>Mrs. Christina Brown, in the form of a motion, recommended to declare the following as surplus:</p> <ul style="list-style-type: none"><li>• Geodes: 4 Kinder Sets; Publisher: Great Minds in association with Foundations, Copyright: 2020</li><li>• Start Up Phonics; Publisher: Benchmark Education; Copyright: 2005</li><li>• Start Up Purple; Publisher: Benchmark Education; Copyright: 2005</li></ul> <p>Mr. Donald Yontosh seconded the motion and it carried with a vote of 7-0-0.</p>
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## **TRANSPORTATION & ATHLETICS**

Long Motor Bus Driver List	Mr. Donald Yontosh, in the form of a motion, recommended to approve the driver list from Long Motor Bus for the 2023-2024 school year. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.
Sones Transportation Driver List	Mr. Donald Yontosh, in the form of a motion, recommended to approve the driver list from Sones Transportation for the 2023-2024 school year. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.
Handicap- Accessible Van Driver	Mr. Donald Yontosh, in the form of a motion, recommended to approve Norman (Butch) Emigh as handicap-accessible van driver to the district, effective with the 2023-2024 school year. (Rate per Memorandum of Understanding with the WBESPA) Mrs. Christina Brown seconded the motion and it carried with a vote of 7-0-0.
Additional Driver Approval	Mr. Donald Yontosh, in the form of a motion, recommended to authorize the Superintendent to approve additional drivers as needed for the first month of school for the 2023-24 school year. Mr. Norman Parks seconded the motion, and it was carried with vote of 7-0-0. There was a brief discussion about the shortage of drivers.
C. Murray Resignation	Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Chanel Murray, Assistant Junior High Volleyball Coach, effective August 8, 2023. Mrs. Christina Brown seconded the motion and it carried with a vote of 7-0-0.
JH Volleyball Coach	Mr. Donald Yontosh, in the form of a motion, recommended to approve Mary Beth Moslak as Junior High Volleyball Coach effective with the 2023-2024 school year. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

## **FINANCE & PURCHASE**

Disburse- ments	Mrs. Christina Brown, in the form of a motion, recommended to approve the following Disbursements:		
	\$ 12,444.58	Cafeteria Fund Bills Dated 8/16/23	Check 4677 through 4679
	\$ 13,601.67	Visa 7/31/23 Invoice	
	\$ 468,242.15	General Account (7/25/23 - 8/16/23)	Checks 58832 through 58908
	\$ 494,288.40	<b>Grand Total</b>	
	Mr. Donald Yontosh seconded the motion and it carried with a vote of 7-0-0.		
Treasurer's Report	Mrs. Christina Brown, in the form of a motion, recommended to approve the Treasurer's Report for July 2023. Mr. Donald Yontosh seconded the motion and it carried with a vote of 7-0-0.		

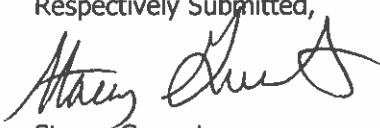
## **OTHER ITEMS FOR ANNOUNCEMENT / DISCUSSION**

Mr. Parks asked about the mode of action regarding a Kindercare Program at the District. Mr. Mitchell will review all of the information provided and will be reaching out to the Board for a decision at a later date. Mr. Mitchell is looking to add this motion to an upcoming board agenda with a possible start date in October.

## **ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting at 8:02 p.m. Mrs. Christina Brown seconded the motion and it carried with a vote of 7-0-0.

Respectively Submitted,

A handwritten signature in black ink, appearing to read "Stacey Guenot", with a stylized flourish at the end.

Stacey Guenot  
Secretary to the Board of Education

