



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, OCTOBER 30, 2023**

**AGENDA**

**I. CALL TO ORDER / PLEDGE TO THE FLAG**

**II. ROLL CALL**

**III. STUDENT REPORTS / RECOGNITION**

Middle School – Fantasy Challenge

**IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**

**V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

A. September 25, 2023

- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS**

**Updates:**

Mrs. Brandy O'Hare: High School Principal  
Mr. Kevin Hubler: Middle School Principal  
Dr. Angela Michaels: Elementary Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Buildings and Grounds  
Mrs. Tiffany English: Food Service Director

**OTHER REPORTS**

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

**VII. ANNOUNCEMENTS AND PRESENTATIONS**

**VIII. NEW BUSINESS**

**A. BOARD**

**B. PERSONNEL**

1. Motion to approve Lara Sharpless as Drama Director, effective October 31, 2023.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Paula McGonigal as Elementary Specials Department Chair effective with the 2023-2024 school year.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Brenda Andrews, Katie Ellis, and John Ellis to the volunteer list, all paperwork has been received.

APPROVED

REJECTED

DEFERRED

**C. EDUCATION**

1. Motion to approve Envirothon Team field trip to Krashinski's Farm on October 5, 2023 (Superintendent previously approved). Cost to the District: transportation (van); Cost to the Student: none. (Funding – HS Budget). (Information Only: 6 students attended; Chaperone was Dan Socash.)

APPROVED

REJECTED

DEFERRED

2. Motion to approve High School Guidance field trip to PSU Dubois – Engineering Day on October 24, 2023. Cost to the District: none; Cost to the Student: none. (Information Only: 10 students will be attending; Chaperone is Elaina McClelland.)

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Middle School Reading Team field trip to the Bellwood-Antis School District on November 16, 2023. Cost to the District: transportation (vans); Cost to the Student: \$10.00. (Funding – MS Budget). (Information Only: 20 students will be attending; Chaperones are Kevin Hubler and Brandy O'Hare.)

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Middle School Kindness Club field trip to the State College High School on November 16, 2023. Cost to the District: transportation (van); Cost to the Student: none. (Funding – MS Budget). (Information Only: 4 students will be attending; Chaperone is David Caldwell.)

APPROVED

REJECTED

DEFERRED

5. Motion to approve Chief Science Officers (CSO) Program field trip to the Juniata College Field Station in Hesston, PA on November 14, 2023. Cost to the District: transportation and one substitute; Cost to the Student: none. (Funding – HS Budget). (Information Only: 11 students will be attending; Chaperone is Crystal Gay.)

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Procedures and Expectations for Students on Overnight Trips.

APPROVED

REJECTED

DEFERRED

7. Motion to approve the Procedures and Expectations for Coaches/Advisors on Overnight Trips.

APPROVED

REJECTED

DEFERRED

8. Motion to approve amending both the Athletic and Student Handbooks to include the Procedures and Expectations for Students on Overnight Trips.

APPROVED

REJECTED

DEFERRED

9. Motion to approve amending the Coaches and Faculty Handbooks to include the Procedures and Expectations for Coaches/Advisors on Overnight Trips.

APPROVED

REJECTED

DEFERRED

**D. POLICY**

**E. BUILDINGS AND GROUNDS**

**F. TRANSPORTATION & ATHLETICS**

1. Motion to approve the following winter athletic volunteers, all paperwork has been received:

- Boys Basketball: Eric McCracken and Chad Koleno
- Wrestling: Steve Sudik, George Yingling, and Gary Yingling
- Girls Basketball: Katelyn Ward, Mariah Koleno, and Terry Smeal, Jr.

APPROVED

REJECTED

DEFERRED

**G. FINANCE AND PURCHASE**

1. Motion to approve the following Disbursements:

\$ 71,022.74	Cafeteria Fund Bills Dated 10/24/23	Checks 4689 through 4694
\$ 3,814.20	Visa 9/29/23 Invoice	
\$ 10,909.32	Capital Maintenance Bills Dated 10/5/23 – 10/24/23	Checks 58 - 59
\$ 896,625.64	General Account (9/19/23 - 10/24/23)	Checks 59075 through 59245
\$ 982,371.90	<b>Grand Total</b>	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer’s Report for September 2023.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for September 2023.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Van Strein Consulting, L.L.C. for the 2023-2024 eRate Funding year at a rate of \$3,000.

APPROVED

REJECTED

DEFERRED

5. Motion to approve transferring depository funds to CNB Bank according to the list provided.

APPROVED

REJECTED

DEFERRED

6. Motion to approve the following per capita exonerations:

Township	Number of Exonerations:
Cooper	
Graham	
Morris	
Karthaus	4
West Keating	

APPROVED

REJECTED

DEFERRED

**IX. OLD BUSINESS**

**X. CORRESPONDENCE**

**XI. OTHER ITEMS FOR DISCUSSION**

**XII. ADJOURNMENT**

Following adjournment, the Board will convene an Executive Session to address Safe Schools – review the Revised Emergency Operations Plan (EOP) and for personnel purposes.