

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

SEPTEMBER 4, 2024

Members Present: Chad Diviney, Jeremiah Dobo, James Emigh, Jessica Maines (via phone), Norman Parks, Jason Porter, Melvin Smeal, Donald Yontosh

Members Absent: Christina Brown

Other:

Media Present:

Administration Present: Mark Mitchell, Kevin Hubler, Angela Michaels, Angela Lucas, Branden Evans, Leslie Stott, David Catherman, David Williamson, Tiffany English

Others Present: Aimee Willett, Stacey Guenot

OPENING EXERCISES

President Chad Diviney called the meeting to order at 6:30 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Donald Yontosh, in the form of a motion, recommended to approve the meeting minutes from August 12, 2024. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.

ANNOUNCEMENTS AND PRESENTATIONS

Dr. Angela Michaels provided a detailed update and explanation of the TSI (Targeted School Improvement) Title I School Plan for 2024-2025. The West Branch School District is on track with the plan. It is important to note that the TSI Plan is based on 2022-2023 data and that the district was already implementing measures for improvement beginning with the 2023-2024 school year.

EXECUTIVE SESSION

An executive session was held from 6:46 p.m. – 7:10 p.m. for the purposes of personnel.

PERSONNEL

Act 93	Mr. Donald Yontosh, in the form of a motion, recommended to approve the amended Act 93 Contract. Mr. James Emigh seconded the motion, and it was carried with a vote of 8-0-0.
--------	--

Asst. Principal	Mr. Donald Yontosh, in the form of a motion, recommended to approve Jesse Husted as Assistant Principal, at a starting salary of \$78,000 effective date pending clearances and release from the Curwensville Area School District. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.
--------------------	--

Interim Asst. Principal	Mr. Donald Yontosh, in the form of a motion, recommended to approve Joseph Holenchik as interim Assistant Principal at a rate of \$300 per day. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 8-0-0.
-------------------------------	--

Secondary Science Teacher	Mr. Norman Parks, in the form of a motion, recommended to approve Georgia Rice as Secondary Science Teacher at a starting salary of \$64,695 (Step 15 B), effective date pending release from the Glendale Area School District. Mr. James Emigh seconded the motion, and it was carried with a vote of 8-0-0.
AEDY Teacher	Mr. Donald Yontosh, in the form of a motion, recommended to approve Brian Fenton as Alternative Education for Disruptive Youth (AEDY) Teacher at a starting salary of \$46,695 (Step 1B), effective date pending clearances and release from previous place of employment. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.
M. Nines Resignation	Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Michael Nines, Middle School Math Teacher, effective August 19, 2024. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 8-0-0.
Elem. LS Para	Mr. Donald Yontosh, in the form of a motion, recommended to approve Amanda Bolan as Elementary Life Skills Personal Care Paraprofessional, at the contracted rate, retroactive to August 28, 2024. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.
MS PCA	Mr. Donald Yontosh, in the form of a motion, recommended to approve Maria Irwin Middle School Personal Care Paraprofessional, at the contracted rate, retroactive to August 28, 2024. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 8-0-0.
R. Ishler Resignation	Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Rosanna Ishler, Personal Care Paraprofessional, effective August 19, 2024. Mr. James Emigh seconded the motion, and it was carried with a vote of 8-0-0.
A. Schaffer Resignation	Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Amanda Schaffer, Pre-K Classroom Paraprofessional, effective September 13, 2024. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.
Termination	Mr. Donald Yontosh, in the form of a motion, recommended to terminate employee number 003425, effective August 19, 2024. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 8-0-0.
HS Para	Mr. Donald Yontosh, in the form of a motion, recommended to approve Kimberly Chelton as High School Personal Care Paraprofessional, at the contracted rate, effective date pending clearances. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Jessica Maines lost connection from the phone call at this point.

EDUCATION

TSI Plan	Mr. Donald Yontosh, in the form of a motion, recommended to approve the TSI Title I School plan (2024-2025). Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0. Voice Roll Call: Mr. Yontosh – yes; Mr. Dobo – yes; Mr. Porter – yes; Mr. Diviney – yes; Mr. Parks – yes; Mr. Smeal – yes; Mr. Emigh – yes; 7 – yes; 0 – no.
SAP Agreement	Mr. Melvin Smeal, in the form of a motion, recommended to approve the Student Assistance Program Agreement for the 2024-2025 school year between the Clearfield/Jefferson Counties and the West Branch Area School District. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 7-0-0.

POLICY

2nd Reading

Mr. Donald Yontosh, in the form of a motion, recommended to approve the 2nd reading of the following policies:

- Policy 146.1: Trauma-Informed Approach
- Policy 218: Student Discipline
- Policy 218.1: Weapons
- Policy 218.2 Terroristic Threats
- Policy 805: Emergency Preparedness and Response
- Policy 805.1: Relations with Law Enforcement Agencies
- Policy 805.2: School Security Personnel
- Policy 806: Child Abuse
- Policy 904: Public Attendance at School Events
- Policy 909: Municipal Government Relations
- Policy 803: School Calendar
- Policy 801: Public Records

Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 7-0-0.

BUILDINGS AND GROUNDS

A/C Unit

Mr. Donald Yontosh, in the form of a motion, recommended to approve the bid from Curwensville Heating & Plumbing LLC in the amount of \$116,880 to replace one air conditioning unit. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

Freezer

Mr. Melvin Smeal, in the form of a motion, recommended to approve the quote from Boyer Refrigeration in the amount of \$50,494.93 to replace the freezer unit for the Middle & High School Cafeteria. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 7-0-0.

TRANSPORTATION & ATHLETICS

Interim
Athletic
Trainers

Mr. Donald Yontosh, in the form of a motion, recommended to approve Michael Gay, Angie Fenush, and Jordan Champagne as interim athletic trainers at a rate of \$50/hour. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 7-0-0.

JH Asst.
Volleyball
Coach

Mr. Norman Parks, in the form of a motion, recommended to approve Paula McGonigal as Junior High Assistant Volleyball Coach, retroactive to August 26, 2024. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 7-0-0.

K. Quick
Resignation

Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Kaleb Quick, Junior High Head Wrestling Coach, effective August 22, 2024. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

J. Moore
Resignation

Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Joseph Moore, Assistant Varsity Softball Coach, effective August 12, 2024. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

ADJOURNMENT

Mr. Donald Yontosh, in the form of a motion, recommended to adjourn the meeting at 7:22 p.m. Mr. Norman Parks seconded the motion, and it carried with a vote of 7-0-0.

Respectively Submitted,



Stacey Guenot
Secretary to the Board of Education

