



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, OCTOBER 28, 2024**

**AGENDA**

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. STUDENT REPORTS / RECOGNITION** – no report this month
- IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

A. October 16, 2024

- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS**

**Updates:**

Mr. Kevin Hubler: Middle/High School Principal  
Mr. Jesse Husted: Assistant Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Buildings and Grounds  
Mrs. Tiffany English: Food Service Director

**OTHER REPORTS**

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

**VII. ANNOUNCEMENTS AND PRESENTATIONS**

**VIII. NEW BUSINESS**

**A. BOARD**

**B. PERSONNEL**

1. Motion to approve the revised Act 93 Contract as presented, effective July 1, 2024, through June 30, 2026.

APPROVED

REJECTED

DEFERRED

2. Resignation of David Caldwell, Middle School Guidance Counselor, no later than December 16, 2024.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Kara Force to the volunteer list, all paperwork has been received.

APPROVED

REJECTED

DEFERRED

### **C. EDUCATION**

1. Motion to approve a name change for the West Branch Middle School Reading Team to the West Branch Reading Team. The club will now include both middle and high school students.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Chief Science Officers (CSO) Program field trip to the Pennsylvania State University in State College, PA on November 5, 2024. Cost to the District: transportation and one substitute; Cost to the Student: none. (Funding – HS Budget). (Information Only: 9 students will be attending; Chaperone is Crystal Gay.)

APPROVED

REJECTED

DEFERRED

3. Motion to approve Chief Science Officers (CSO) Program field trip to the Flight 93 Memorial and Visitor Center in Stoystown, PA on January 29, 2025. Cost to the District: transportation and one substitute; Cost to the Student: none. (Funding – HS Budget). (Information Only: 9 students will be attending; Chaperone is Crystal Gay.)

APPROVED

REJECTED

DEFERRED

4. Motion to approve seniors to attend the Alternatives to College Fair at the Philipsburg YMCA on November 19, 2024. Cost to the District: transportation; Cost to the Student: none. (Funding – HS Budget). (Information Only: 12 students will be attending; Chaperones are Jennifer Porter and Kevin Hubler.)

APPROVED

REJECTED

DEFERRED

5. Motion to approve the WB Reading Team field trip to the PO Middle School on November 13, 2024. Cost to the District: transportation; Cost to the Student: none. (Funding – MS/HS Budgets). (Information Only: 10 students will be attending; Chaperone is Stacy Ricciotti and 2 parent volunteers with clearances.)

APPROVED

REJECTED

DEFERRED

### **D. POLICY**

1. Motion to approve 1<sup>st</sup> reading of the following policies:
- Policy 113.1: Discipline of Students with Disabilities
  - Policy 113.2: Behavior Support
  - Policy 236.1: Threat Assessment
  - Policy 254: Educational Opportunity for Military Children
  - Policy 202: Eligibility of Nonresident Students
  - Policy 607: Tuition Income
  - Policy 805.2: School Security Personnel

APPROVED

REJECTED

DEFERRED

2. Motion to approve 2<sup>nd</sup> reading of the following policies:
  - Policy 234: Pregnant/Parenting/Married Students
  - Policy 247: Hazing
  - Policy 249: Bullying/Cyberbullying
  - Policy 252: Dating Violence
  - Policy 317.1: Educator Misconduct
  - Policy 336: Personal Necessity Leave
  - Policy 339: Uncompensated Leave
  - Policy 824: Maintaining Professional Adult/Student Boundaries
  - Policy 807: Opening Exercises/Moment of Silence/Flag Displays

APPROVED

REJECTED

DEFERRED

#### **E. BUILDINGS AND GROUNDS**

1. Motion to approve the ordinance between the West Branch Area School District and Morris Township establishing a special school zone speed limitation along the Allport Cutoff in front of the West Branch Area School District.

APPROVED

REJECTED

DEFERRED

2. Motion to suspend the Community Walking Program in the High School Facility until the elementary renovation project has reached completion.

APPROVED

REJECTED

DEFERRED

#### **F. TRANSPORTATION & ATHLETICS**

1. Motion to move Terry Pritchard to the active driver list for Sones Transportation, Inc. Mr. Pritchard was a previously active driver, and all paperwork is up to date.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the recognition of booster organizations for the 2024-25 school year (all booster organizations completed the required annual orientation and financial review).
  - West Branch Boys Basketball Booster Club

APPROVED

REJECTED

DEFERRED

3. Motion to approve Madison Otto as the Varsity Girls Basketball Coach.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the transfer Kyle Eyerly to Assistant Varsity Girls Softball Coach. (Mr. Eyerly was previously the Head Junior High Softball Coach.)

APPROVED

REJECTED

DEFERRED

5. Motion to accept the resignation of Parker Bumbarger, Assistant Junior High Head Wrestling Coach, effective October 9, 2024.

APPROVED

REJECTED

DEFERRED

6. Motion to accept the resignation of Travis McDowell, Head Junior High Baseball Coach, effective October 9, 2024.

APPROVED

REJECTED

DEFERRED

7. Motion to accept the resignation of Michael Dixon, Assistant Junior High Softball Coach, effective September 23, 2024.

APPROVED

REJECTED

DEFERRED

8. Motion to approve the following winter athletic volunteers, all paperwork has been received:

- Boys Basketball: Eric McCracken, Chad Koleno, Kody Trude
- Wrestling: Steve Sudik, Ronnie Garbinsky, Kaleb Quick, Parker Bumbarger, George Yingling, Gary Yingling, Landon Bainey
- Girls Basketball: Katelyn Ward, Mariah Koleno, and Terry Smeal, III, Justin Koleno

APPROVED

REJECTED

DEFERRED

#### **G. FINANCE AND PURCHASE**

1. Motion to approve the following Disbursements:

\$ 73,106.07	Cafeteria Fund Bills Dated 10/29/24	Checks 4748 through 4753
\$ 13,925.82	Visa 9/30/24 Invoices	
\$ 2,042,663.30	General Account (9/18/24 - 10/29/24)	Checks 60694 through 60858
\$ 2,129,695.19	<b>Grand Total</b>	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for September 2024.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Accounts for July 2024 (corrected) and September 2024.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Reading Service Contract as presented between the West Branch Elementary School and Rene Oakman, Orton-Gillingham & EBLI Certified Reading Tutor. Contract to commence on October 29, 2024, through May 30, 2025.

APPROVED

REJECTED

DEFERRED

5. Motion to approve payment application #3 (\$140,219.05) to Quandel Construction Group, LLC for work on the Boiler Upgrade Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

6. Motion to approve \$167,731.38 for engineering costs from EI Associates for the Renovation Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

7. Motion to approve Van Strein Consulting, L.L.C. for the 2025-2026 eRate Funding year at a rate of \$3,000.

APPROVED

REJECTED

DEFERRED

8. Motion to approve the following per capita exonerations (totaling \$310.00):

Township	Number of Exonerations:
Cooper	
Graham	32
Morris	1
Karthaus	2
West Keating	

APPROVED

REJECTED

DEFERRED

**IX. OLD BUSINESS**

**X. CORRESPONDENCE**

**XI. OTHER ITEMS FOR DISCUSSION**

- Donation to the MS/HS Library from Minerva Saggese in memory of the late Ben Saggese

**XII. ADJOURNMENT**

Following adjournment, the Board will convene an Executive Session to address litigation.