



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REORGANIZATION MEETING
THURSDAY, DECEMBER 5, 2024**

AGENDA

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- IV. REORGANIZATION OF THE BOARD**

A. Nomination and Election of Temporary Board President (from holdover members)

- 1. Nominations received for Temporary President by the current Board President.
- 2. Election of Temporary President. Roll Call Vote.
- 3. Meeting turned over to the Temporary President.

B. Reorganization of the Board for 2025 by Temporary President

Note: Directors may make a motion prescribing the method of nominations for the respective offices to be filled, such as from the floor, or by ballot, or by the Temporary President.

- 1. Board President.
 - Nominations do not require a second.
 - Closing nominations requires a second and two-third vote.
 - A majority of those board members present will carry the vote.
- 2. Board Vice-President.
 - Nominations do not require a second.
 - Closing nominations requires a second and two-third vote.
 - A majority of those board members present will carry the vote.

Note: After elections, the Temporary President turns the meeting over to the new Board President.

C. Nominate CIU #10 Representative / Alternate.

Note: Norman Parks served as CIU #10 Representative for 2024

- Nominations do not require a second.
- Closing nominations requires a second and two-third vote.
- A majority of those board members present will carry the vote.

D. Nominate CCCTC Representative / Alternate.

Note: Jeremiah Dobo served as CCCTC Representative for 2024

- Nominations do not require a second.
- Closing nominations requires a second and two-third vote.
- A majority of those board members present will carry the vote.

E. Nominate PSBA Liaison. Appointment of board member to represent the West Branch Area School District.

Note: Chad Diviney served as PSBA Liaison during 2024

- Nominations do not require a second.
- Closing nominations requires a second and two-third vote.
- A majority of those board members present will carry the vote.

The PSBA Liaison serves as a link to the state organization; key contact for the PSBA regional director; legislative representative with primary responsibility to keep the board informed of developments in the PA General Assembly and provide legislators with board's position on key issues; voting delegate to the Legislative Policy Council; and represents the board at county legislative meetings held twice each year.

V. NEW BUSINESS

A. BOARD

1. Motion to approve the 2025 School Board Meeting Calendar.

APPROVED

REJECTED

DEFERRED

2. Motion to appoint the Aimee Willett Law Office as Solicitor to the District for the 2025 year.

APPROVED

REJECTED

DEFERRED

VI. ADJOURNMENT



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
THURSDAY, DECEMBER 5, 2024**

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. RECOGNITION OF VISITORS: PUBLIC COMMENT:

IV. APPROVAL OF MINUTES OF PRIOR MEETING(S):

A. November 18, 2024

- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

V. EXECUTIVE SESSION

VI. NEW BUSINESS

A. BOARD

B. PERSONNEL

1. Motion to approve and adopt the Collective Bargaining Agreement between the West Branch Area School District and the West Branch Education Association effective July 1, 2025—June 30, 2030.

APPROVED

REJECTED

DEFERRED

2. Motion to accept the resignation of Tina Bickel, Learning Support and Gifted Support Teacher, no later than January 30, 2025.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Lisa Green as Middle/High School Cafeteria Monitor/Instructional Paraprofessional, tentative start date is December 9, 2024, pending receipt of clearance paperwork.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Bethany Trude as Elementary School Cafeteria Monitor/Instructional Paraprofessional, start date pending receipt of clearance paperwork.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the Memorandum of Understanding (MOU) between the West Branch Area School District and the West Branch Education Association related to supplemental pay for extra duties (Junior High Baseball & Weight Room Supervisor).

APPROVED

REJECTED

DEFERRED

C. EDUCATION

1. Motion to approve the amended School Calendar as presented for the 2024 – 2025 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Middle and High School Life Skills class shopping trip to State College on December 5, 2024. Cost to the District: van transportation; Cost to the Student: none. (Funding – MS/HS Budgets) (Information Only: 7 students will be attending. Chaperones are Erin Liegey, Rhonda Bailor, Kim Chelton, Ashlee Porter, Sue Maguire, Ryenne Burns, Amanda Harris, Danielle Gregory, and Angela Lucas.) This trip had prior approval by the Superintendent.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Elementary, Middle, and High School Life Skills class trips to the Clearfield YMCA on the third Friday of every month. Cost to the District: transportation; Cost to the Student: none. (Funding – MS/HS Budgets) (Information Only: 19 students will be attending. Chaperones are Erin Liegey, Mark Norris, Rhonda Bailor, Kim Chelton, Ashlee Porter, Sue Maguire, Lindsey Koleno, Corrinna Gunter, Ryenne Burns, Taylor Maney, and Jamie McCracken.)

APPROVED

REJECTED

DEFERRED

4. Motion to approve 8th Grade Guidance trip to the Clearfield County Career and Technology Center (CCCTC) on March 18, 2025. Cost to the District: transportation; Cost to the Student: none. (Funding – MS Budget) (Information Only: 67 students will be attending. Chaperones are Shayne McCusker, Ashley Nines, Brande Plyler, Dan Socash, and Joe Matson.)

APPROVED

REJECTED

DEFERRED

5. Motion to approve Middle and High School Gifted Support trip to Philipsburg-Osceola, Curwensville, and Bald Eagle Area School Districts on December 16-17, 2024. Cost to the District: van transportation; Cost to the Student: money for lunch. (Funding – MS/HS Budgets) (Information Only: 20 students will be attending. Chaperone is Tina Bickel.)

APPROVED

REJECTED

DEFERRED

D. BUILDINGS AND GROUNDS

1. Motion to accept the bid from JJ Powell, Inc., in the amount of \$1.399 per gallon for the first 10,000 gallons of propane and \$1.499 per gallon for up to an additional 10,000 gallons of propane.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Resolution for West Branch Elementary School Alterations and Additions. Details are as follows:
BE IT RESOLVED that the West Branch Area School District hereby authorizes to approve and award the following public bids for the project known as West Branch Elementary School Alterations and Additions, indicating the acceptance of the responsible low-bid contracts and approved alternate bid items, to award the following construction contract for the project known

as West Branch Elementary School Alterations and Additions, contingent upon receipt of bonds, insurance, and necessary agency approvals.

General Trades – (J.C. Orr & Son, Inc.) accept Base Bid of \$14,749,809.00 and accept the Alternates:

G-1 Remove and Replace Existing Entrance Canopy for an addition of \$300,000.00

G-2 New Canopies at Pre-School and Bus Drop-off Entrances for an addition of \$420,000.00

G-15 Existing Storefront Filler Panel Replacement for an addition of \$6,700.00

Rejecting all other alternates, for a final contract price of \$15,476,509.00

TOTAL PUBLIC BID CONSTRUCTION COST - \$15,476,509.00

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Resolution for West Branch Elementary School Alterations and Additions. Details below:

BE IT RESOLVED that the West Branch Area School District hereby authorizes to reject the Fire Protection public bid for the project known as West Branch Elementary School Alterations and Additions.

Fire Protection – (Triangle Fire Protection, Inc.) reject Base Bid of \$728,870.00 with no alternates.

APPROVED

REJECTED

DEFERRED

4. Motion to approve and accept a Guaranteed Energy Savings Agreement (GESA) – Amendment 1 between Quandel Energy Solutions and the West Branch Area School District, not to exceed the lump sum cost of \$13,300,000. Scope of work in the GESA project includes include select upgrades to the West Branch Area School District Elementary School and includes complete Plumbing, HVAC, and Electrical renovations/upgrades to the school.

APPROVED

REJECTED

DEFERRED

E. TRANSPORTATION AND ATHLETICS

1. Motion to approve Robert Michaels as driver for Sones Transportation, Inc., retroactive to December 4, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Josh Lannen as Head Junior High Baseball Coach.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Isaac Knepp as Assistant Junior High Baseball Coach.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the agreement between the West Branch Area School District and the Philipsburg-Osceola Area School District for the cooperative sponsorship of the sport of Junior High Girls Soccer beginning with the 2024-2025 school year.

APPROVED

REJECTED

DEFERRED

F. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

| | | |
|---------------|---|----------------------------|
| \$ 361,720.57 | General Account (11/14/24 - 12/6/24) | Checks 60961 through 61008 |
| \$ 361,720.57 | Grand Total | |

APPROVED

REJECTED

DEFERRED

2. Motion to approve the financial planning analytics subscription quote from Frontline Education in the amount of \$5,157.89. The quote covers the period of February 1, 2025, through June 30, 2025.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the redistribution of the bank accounts reaching maturity.

APPROVED

REJECTED

DEFERRED

VII. OLD BUSINESS

VIII. CORRESPONDENCE

IX. OTHER ITEMS FOR DISCUSSION

X. ADJOURNMENT