



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, JANUARY 27, 2025**

**AGENDA**

**I. CALL TO ORDER / PLEDGE TO THE FLAG**

**II. ROLL CALL**

**III. STUDENT REPORTS / RECOGNITION**

- Gifted Students & Mrs. Tina Bickel

**IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**

**V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

- A. December 5, 2024
  - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS**

**Updates:**

Mr. Kevin Hubler: Middle/High School Principal  
Mr. Jesse Husted: Assistant Principal  
Mrs.. Ashley Nunley: Elementary Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Buildings and Grounds  
Mrs. Tiffany English: Food Service Director  
Mr. Greg Hoover: Owner's Representative (Elem. Renovation)

**OTHER REPORTS**

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jason Porter
- PSBA LIASON: Mr. Chad Diviney

**VII. ANNOUNCEMENTS AND PRESENTATIONS**

- Board Recognition Month: Mr. Mark Mitchell

**VIII. EXECUTIVE SESSION**

**IX. NEW BUSINESS**

**A. PERSONNEL**

1. Motion to accept the retirement of Lester Smeal, Health and Physical Education Teacher, effective May 30, 2025.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Kaleb Quick as Learning Support Teacher (Grades 9-12)/Gifted Support Teacher (Grades 5-12) at a starting salary of \$46,695 (Step 1B), effective date pending release from the Clearfield Area School District.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Timothy Connell as Permanent Part-Time Custodian, start date pending receipt of clearance paperwork.

APPROVED

REJECTED

DEFERRED

4. Motion to create an additional Technology Assistant position within the West Branch Educational Support Professionals Association (WBESPA) contract. This position was previously filled through ESS for the last few years.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Travis Gummo as Technology Assistant at the contracted rate.

APPROVED

REJECTED

DEFERRED

6. Motion to accept the resignation of Tina Bickel from the Middle School Yearbook Advisor position, effective January 24, 2025.

APPROVED

REJECTED

DEFERRED

7. Motion to approve FMLA leave for employee number 000256 beginning on December 19, 2024, for approximately six (6) weeks.

APPROVED

REJECTED

DEFERRED

8. Motion to approve Michael Gay, Adam Morlock, Eric Shaw, Danica Hamm, and Brandy O'Hare as volunteers to the District. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

## **B. EDUCATION**

1. Motion to approve the School Calendar as presented for the 2025 – 2026 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Brianna Bone as a college education student substitute retroactive to December 15, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Middle School Library book order in the amount of \$1,497.27 (Middle School Budget 2024-2025).

APPROVED

REJECTED

DEFERRED

4. Motion to approve the 6<sup>th</sup> Grade field trip to Millbrook Marsh Nature Center on May 15, 2025. Cost to the District: transportation; Cost to the Student: \$5.00. (Information Only: 68 students will be attending. Chaperones are Michelle Guerra, Cheri Cantolina, Rhonda Trude, Bethany Briskar, and Lynne Rockey.)

APPROVED

REJECTED

DEFERRED

5. Motion to approve the Pre-K field trip to Cold Stream Park on May 6, 2025. Cost to the District: none; Cost to the Student: none. (Information Only: 65 students will be attending. Chaperones are Mariah Koleno, Carrie Hollenbaugh, Heather Watro, Chantelle Carns, Danielle McDowell, Alison Parks, Tracey Kephart, Jessica Sterling, Rebecca Lannen, Jessica Michaels, Jessica Hoffman, Janelle Currie, Justin Koleno, Renee Raymond, and Holly Royer.)

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Kindergarten field trip to the Elk Country Visitor Center in Benezette on May 13, 2025. Cost to the District: 2 buses; Cost to the Student: \$5. (Information Only: 61 students will be attending. Chaperones are Ryenne Burns, Brianna Kolesar, Erica McCully, Alyssa Owens, Christina Mann, Lyla Albright, Amos Albright, Trisha O'Connor, Hilary Castillo, Mary Beth Moslak, Tara Yingling, Amber Hanslovan, Megan Orwick, Megan Bickel, Kara Force, and Ashley Wilson.)

APPROVED

REJECTED

DEFERRED

7. Motion to approve the Ski Club field trip to Tussey Mountain on February 1, 2025. Cost to the District: van transportation; Cost to the Student: \$45.00-\$105.00. (Information Only: 19 students will be attending. Chaperones are Sue Folmar, Elaina McClelland, Ashlee Wessel and Steve Page.)

APPROVED

REJECTED

DEFERRED

8. Motion to approve the Ski Club field trip to Blue Knob on February 15, 2025. Cost to the District: van transportation; Cost to the Student: \$102.00-\$143.00. (Information Only: 19 students will be attending. Chaperones are Sue Folmar, Elaina McClelland, Ashlee Wessel and Steve Page.)

APPROVED

REJECTED

DEFERRED

9. Motion to approve the Ski Club field trip to Ski Sawmill Resort on February 9, 2025. Cost to the District: van transportation; Cost to the Student: \$43.00-\$75.00. (Information Only: 19 students will be attending. Chaperones are Sue Folmar, Elaina McClelland, Ashlee Wessel and Steve Page.)

APPROVED

REJECTED

DEFERRED

10. Motion to approve the Ski Club field trip to Holiday Valley Resort (NY) on February 22, 2025. Cost to the District: van transportation; Cost to the Student: \$86.00-\$125.00. (Information Only: 19 students will be attending. Chaperones are Sue Folmar, Elaina McClelland, Ashlee Wessel, Steve Page, and David Catherman)

APPROVED

REJECTED

DEFERRED

11. Motion to approve the Grade 7 field trip to Bald Eagle State Park on May 21, 2025. Cost to the District: substitute; Cost to the Student: \$1.00-\$5.00. (Information Only: 67 students will be attending. Chaperones are Lindera Nale, Keereea Wilkinson, Dan Socash, Joe Matson, Justin Koleno, Matt Hauck, and Kim Brown.)

APPROVED

REJECTED

DEFERRED

12. Motion to approve the 24 Math Group field trip to Port Matilda on February 19, 2025. Cost to the District: \$582.52; Cost to the Student: none. (Information Only: 14 students will be attending. Chaperones are Lindera Nale, Dan Socash, and Ashley Nines.)

APPROVED

REJECTED

DEFERRED

13. Motion to approve the 5<sup>th</sup> Grade field trip to Fort Roberdeau Historic Site on May 5, 2025. Cost to the District: none; Cost to the Student: \$5.00. (Information Only: 65 students will be attending. Chaperones are Dennis McCamley, Cheryl Beck, Mary Beth Moslak, Ashley White, Kiley Clark, Danielle Gregory, School Nurse, and a few parents that hold clearances.)

APPROVED

REJECTED

DEFERRED

14. Motion to declare the Fountas and Pinnell leveled reader set purchased from Heinemann during the 2020-2021 school year as surplus.

APPROVED

REJECTED

DEFERRED

15. Motion to declare the Leveled Literacy Intervention (LLI) books as surplus (titles previously provided).

APPROVED

REJECTED

DEFERRED

16. Motion to declare multiple donated titles as surplus from the following publishers:

- Scholastic
- Aladdin
- Crabtree
- Harper Trophy
- Yearling
- Puffin Books

APPROVED

REJECTED

DEFERRED

### **C. POLICY**

1. Motion to reaffirm the following policy:
- Policy 011: Principles for Governance and Leadership

APPROVED

REJECTED

DEFERRED

2. Motion to approve 1<sup>st</sup> reading of the following policies:
- Policy 005: Organization
  - Policy 308: Employment Contract/Board Resolution
  - Policy 823: Opioid Antagonist
  - Policy 610: Purchases Subject to Bid/Quotation
  - Policy 611: Purchases Budgeted
  - Policy 709.1: Use of Metal/Weapon Detectors
  - Policy 817: Use of Scanning Equipment to Detect Weapons

APPROVED

REJECTED

DEFERRED

### **D. TRANSPORTATION & ATHLETICS**

1. Motion to approve Mary Barton as driver for Sones Transportation, Inc., retroactive to January 2, 2025. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Tiffany Droll as Assistant Varsity Cheer Coach, start date pending receipt of clearance and employment paperwork.

APPROVED REJECTED DEFERRED

3. Motion to approve William Myers as Junior High Head Softball Coach.

APPROVED REJECTED DEFERRED

4. Motion to approve Allie Emigh as eSports Manager.

APPROVED REJECTED DEFERRED

5. Motion to approve Angela Lucas and Chad Koleno as Bocce Ball Co-Coaches.

APPROVED REJECTED DEFERRED

6. Motion to approve Spring Athletic Volunteers, all paperwork has been received:
  - JV/Varsity Baseball: Tim Martin, Howard McGonigal, David Learish
  - JV/Varsity Softball: Joseph Adams, Jr., Chad Koleno
  - Junior High Softball: Tim Eyerly, Haley McCracken, Brandy O'Hare

APPROVED REJECTED DEFERRED

7. Motion to approve the Administrative Recommendation to retain the Spring Head Coaches and paid coaching staffs for the 2024 – 2025 school year:
  - Baseball: Aaron Tiracorda (Head Coach), Tom Lannen, AJ Coval
  - Track/Field: Adam Carr (Head Coach), Josh Carr, Tabytha Carr
  - Softball: Tim Wesesky

APPROVED REJECTED DEFERRED

## E. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 109,326.96	Cafeteria Fund Bills Dated 12/20/24 - 1/28/25	Checks 4756 through 4760
\$ 5,359.33	Visa 12/31/2024 Invoice	
\$ 2,628,892.56	General Account (12/4/24 - 1/28/25)	Checks 61009 through 61252
\$ 2,743,578.85	<b>Grand Total</b>	

APPROVED REJECTED DEFERRED

2. Motion to approve the Treasurer's Reports for November and December 2024.

APPROVED REJECTED DEFERRED

3. Motion to approve the Activity Account for November and December 2024.

APPROVED REJECTED DEFERRED

4. Motion to ratify the purchase of metal detectors from OpenGate Metal Detector Solutions in the amount of \$75,696.14. The quote was previously approved with the full consent of the Board on December 19, 2024.

APPROVED REJECTED DEFERRED

5. Motion to approve the purchase of Camera AI Software from MIDL Technology, Inc. in the amount of \$51,500 for year 1. (PCCD Funding/Technology Budget)

APPROVED

REJECTED

DEFERRED

6. Motion to approve payment application #5 (\$170,950.00) to Quandel Construction Group, LLC for work on the Boiler Upgrade Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

7. Motion to approve payment application #6 (Final - \$21,180.00) to Hinkle Plumbing & Heating for work on the Water Heater Replacement Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

8. Motion to approve payment of \$252,055.01 for engineering costs from EI Associates for the Renovation Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

9. Motion to approve payment in the amount of \$293,376.62 to Pennsafe for permit and inspection fees (excluding fire and sprinkler system) in association with Elementary Renovation Project.

APPROVED

REJECTED

DEFERRED

10. Motion to approve payment application – January 2025 in the amount of \$535,000.00 to Quandel Construction Group, LLC as it relates to the Renovation Project (to be paid out of bond funds as detailed in the GESA Agreement).

APPROVED

REJECTED

DEFERRED

11. Motion to accept the proposal from BH Security, LLC (f/k/a Monitronics International, Inc.) in the amount of \$262,920.23 for the West Branch Elementary fire alarm system, as part of the elementary renovation.

APPROVED

REJECTED

DEFERRED

12. Motion to accept the proposal from Xpert Communications in the amount of \$186,320.68 for the West Branch Elementary door locks as part of the renovation project.

APPROVED

REJECTED

DEFERRED

13. Motion to approve the purchase of elementary cleaning equipment from Americhem International, purchase not to exceed \$60,000.

APPROVED

REJECTED

DEFERRED

14. Motion to approve utilizing Denochick's garage for storage purposes throughout the elementary renovation project at a cost of \$1,000 per month.

APPROVED

REJECTED

DEFERRED

15. Motion to approve the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index as presented.

APPROVED

REJECTED

DEFERRED

- X. OLD BUSINESS**
- XI. CORRESPONDENCE**
- XII. OTHER ITEMS FOR DISCUSSION BY THE BOARD**
- XIII. ADJOURNMENT**